



Medical Travel Reimbursement Program

Health care costs and premiums continue to rise and AGC Health Benefit Trust supports new and unique ways to control costs for employers and members.

Participating employees and dependents from Alaska will be eligible for reimbursement of certain travel expenses incurred when seeking inpatient medical care or outpatient surgeries in the lower 48.

Eligibility

The employee or dependent must be a current plan member at the time the travel expenses are incurred, when the medical treatment is provided and at the time the claim is submitted for reimbursement.

Eligible Expenses *

- ◇ Transportation—Amounts paid for transportation primarily for, and essential to, medical care including bus, train or plane fares, taxi fares, as well as transportation costs incurred for a travel companion if patient is unable to travel alone.
- ◇ Lodging (primarily for and essential to the medical treatment) up to \$250 per night
- ◇ Per diem of \$75 per person per day for meals and incidental expenses.

Claims Procedure

- ◇ Identify need for medical services and in-network provider options in desired location.
- ◇ Make arrangements for travel and medical services. Travel must be paid out of pocket.
- ◇ After travel is completed and medical expenses have been incurred, patient may complete and submit a Travel Reimbursement Claim Form to Trust Administration Office with applicable supporting documentation* for the reimbursement request.
- ◇ Trust Administration Office reviews the claim and makes a determination for reimbursement.
- ◇ Once approved, member can expect applicable reimbursement within approximately 30 days.

*Please refer to AGC Health Benefit Trust—Alaska Chapter Medical Travel Reimbursement Program Policy for specific details and/or exclusions.